

STUDENTS

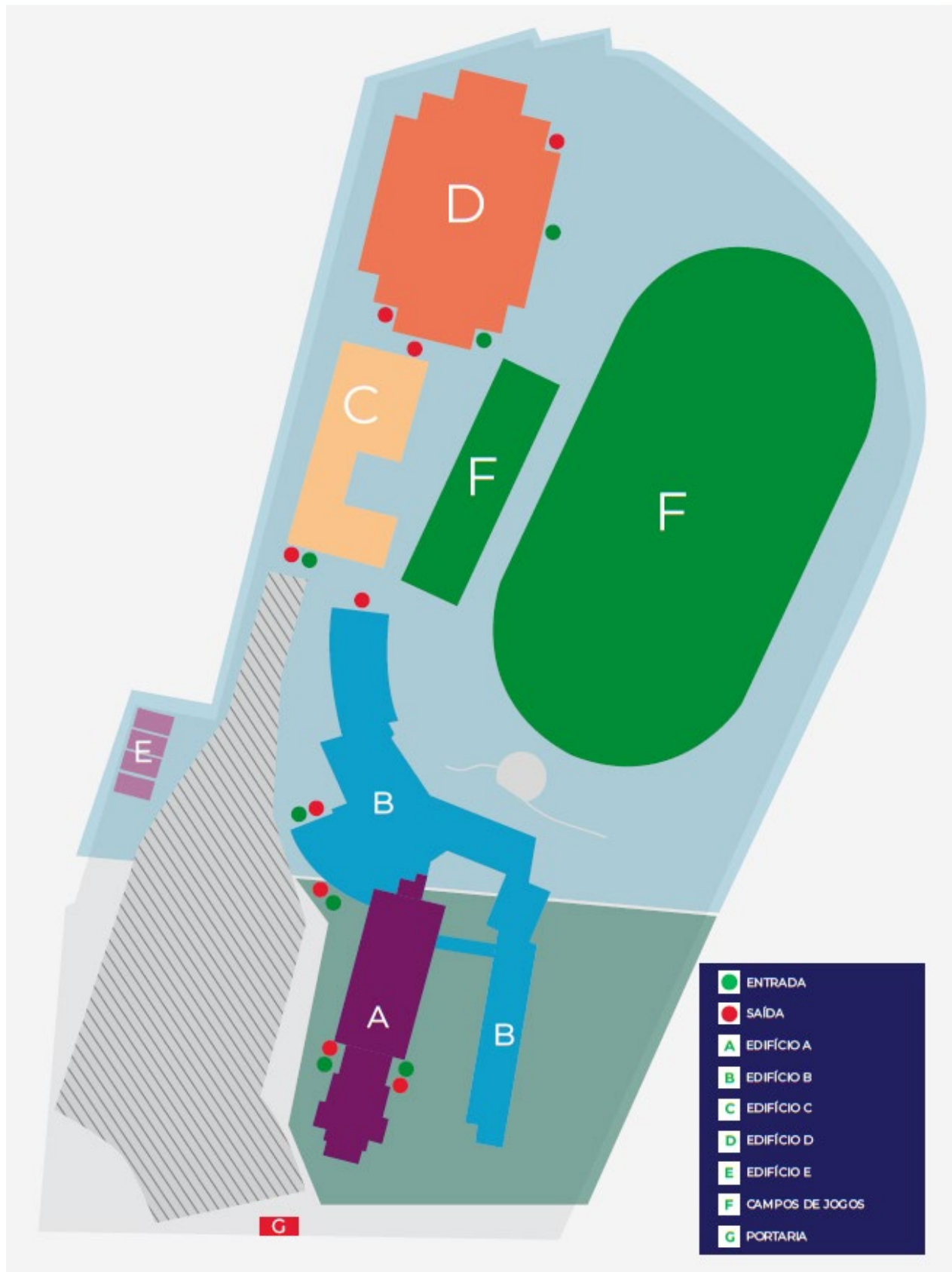
PREVENTION MEASURES – REDUCING THE RISK OF TRANSMITTING INFECTION BY THE COVID-19 CORONAVIRUS

The **preventive measures** explained below aim to **minimise the risk of transmission of the COVID-19 Coronavirus**, taking into account direct transmission routes (by air and contact with others) and indirect transmission routes (environment, contaminated surfaces/objects).

- It is recommended for all students to check their body temperature often to detect symptoms associated with possible infection by Covid-19. If you find that your temperature is above 37.5°C, don't come to the campus, don't leave home, and immediately contact the SNS 24 helpline (**808 24 24 24**) to rule out possible infection.
 - If you wish to take your temperature at any time while you're on campus, you can ask at the main reception in Building A.
 - It is compulsory to wear a mask on campus and only those wearing a mask will be allowed in.
 - Students should come to the campus no earlier than 30 minutes before the scheduled time of the class or in-person assessment. After the class or assessment has ended, they should immediately leave the campus.
 - Within the campus, students should follow the routes established and signposted (see the plan attached).
 - After entering the campus, students should avoid walking in groups and should follow social distancing rules (at least a two-metre radius between people), respiratory etiquette rules, as well as frequently cleaning hands, in line with the Directorate-General for Health's recommendations to avoid infection by Covid-19.
 - Before going into a classroom, students should disinfect their hands and always wear a protective mask.
 - During teaching activities, students shouldn't share/lend each other any items, including pens, pencils or reference documents. Students should always bring the materials they need for the class/assessment they're going to attend and they may not be allowed to attend if they don't have essential materials with them.
 - Students should choose to use the services available in their private area (for example, enrolling for resit exams, requesting documents, paying for services, etc.).
 - Services that can't be done online should preferably be done by phone call or email.
 - If in-person assistance is required (for example: secretariat or payment services, etc.), students should wait in the atrium or outside until it's their turn to be seen (turns are called using the screens in the entrance area).
 - It is recommended for students to use automatic payment terminals at the different services (payment services, bar and canteen) and, if possible, buy vouchers to be used at the bar and canteen in advance.
 - When using the bar, consume items at the tables available or outside the bar rather than eating at the counter.
- Note: These guidelines should be followed until the end of this academic year or until new guidelines are issued.

ANNEX I – PLAN OF ENTRANCES AND EXITS IN CAMPUS BUILDINGS

CAMPUS ACADÉMICO DA MAIËUTICA



WALKING ROUTES TO ACCESS CAMPUS BUILDINGS/FLOORS

Building A

- Floor 0: entry through the main door from the atrium of Building B.
- Walking between the atrium of Building B and the reception hall of Building A, which provides connections to the classrooms/laboratories on Floor 0, through the doors between the buildings. The entry/exit signposting on the access doors should be respected. People should leave Building B through the main door of the atrium.
- Floor 1 and Floor 2 – entry through the main entrance (which is signposted) located on Floor 1 of Building A. Exit from the building through the same door or the door next to the men's bathroom on Floor 1, following the exit signs on the doors.
- Floor 3 – entry and exit via the stairs next to the reception of Building A.
 - The lift can be used in exceptional situations (for example by people with reduced mobility).

Building B

- Entry to the building is through the atrium's main door.
- Access to classrooms on Floor 0 – entry through the atrium's main door or the door next to the vending machine (next to the ladies' toilets) and exit to the outside through the door at the end of the corridor (next to the Technical Support Centre – CATST).
- Floor 1 (academic area) – entry via the stairs on the left-hand side of the atrium (stairs that lead to the Library) and descent via the same stairs. The building should be exited to the outside using the door next to the vending machine (next to the women's toilets).

Building C

- Entry and exit through the main door, with an alternative exit through the door at the back of the building (emergency exit).

Building D

- Entry through the main door and exit through the emergency exit closest to the stairs that lead to the classrooms.

Note: On stairs, always keep as far to the right as possible.